

## Frequently Asked Questions

### **What is a Host Home?**

A community-based living option where an Independent Contractor provides supports to someone who comes to live in their home. This is a type of shared living arrangement. The purpose of a Host Home is for the Independent Contractor to assist the person served to be more engaged in the world around them.

### **What is a Host Home Provider?**

A Host Home Provider (HHP), is the Independent Contractor who provides supervision, support, and/or personal care to a person with a developmental disability, intellectual disability, brain injury, and/or behavior health needs. The HHP is responsible to support the person to acquire, maintain, or improve their health, development, and physical condition.

### **What are the required qualifications to become a Host Home Provider?**

- 1-year experience working with and/or equivalent life experience/familiarity with individuals with ID/DD/BI/MH needs
- Successful completion of background check
- Negative Drug Screen/Test
- Possess a strong desire to support an individual to live their most independent and purposeful life
- Physically and emotionally able to maintain a household and care for the needs of the individual served
- Be able to provide 24-hour supervision or utilize a temporary relief provider
- Cannot be a related family member, Legal Representative, Foster family, or employee of One Vision
- Possess a valid driver's license and auto insurance with reliable transportation capable of transporting the individual served
- Residence meets Environmental Inspection\*\* (see next column)
- Complete required training\*\* (see next column)
- The HHP must be mature and able to maintain responsibility for the individual's needs

- Exercise good judgment in caring for individuals and in emergency situations
- Accepting of the concern of the person's family, professional team, friends, and community members
- Written communication skills and computer skills necessary to complete required electronic service documentation
- A negative COVID-19 test result prior to the individual moving into their home
- Medication Manager certification is preferred

### **What training or certificates do I need and where do I get them?**

Host Home Providers are required to meet One Vision staff training guidelines:

*OV Orientation*  
*Mandatory Reporting*  
*CPR/1st Aid*  
*Mandt*  
*Medication Manager (if applicable)*  
*Lifting and Transferring*  
*Rights*  
*Electronic Health Record*  
*Brain Injury (if applicable)*

### **What is the application process?**

- Complete application
- Interview
- Background checks and drug test completed successfully
- Provide verification of valid driver's license and auto insurance
- Environmental inspection
- Provide proof of homeowner's/renter's insurance
- Host Home contract established and signed
- Training completed
- Placed on Host Home Independent Contractor list for person served to choose as an option

### **What if I need a break from providing the care of the individual?**

Each person's needs are different and so is their required level of supervision. The person's level of supervision is determined by assessments developed by the team. The Host Home Provider is responsible for maintaining the level of supervision specified.

If an HHP wants a break, temporary relief can be utilized. They are responsible for choosing the person who will provide the necessary care that they would normally provide during that period. The HHP is responsible for paying the cost of background checks, ensuring the person has completed required training, and pays the temporary provider's wages. Any person retained for this purpose must be approved by One Vision *at least one week prior the specified break period.*

**The spouse of a HHP who is an employee of One Vision, cannot be the temporary provider.**

### **What are the Environmental Inspection requirements?**

**Cleanliness** - Must be compatible with the needs and lifestyle of the person served.

**Safety** - The home should be well maintained and everything the individual will have access to using, should be in good working order. Walkways should be unobstructed and be compatible with the person's ability to move about. If adaptations are needed such as grab bars, railings, or ramps, these will need to be installed securely and in a timely manner. There should be adequate shelter in the event of a tornado and safe evacuation routes in the event of a fire.

**Comfort** - The person served should be able to enjoy an environment that meets his/her level of comfort. This may mean being able to adjust the thermostat, use of television in living room, or whatever is important to that individual.

**Scheduled and/or unannounced monitoring visits** - One Vision will provide monthly visits to the home. These visits may be scheduled or unannounced drop-ins. These are to ensure the individual's satisfaction and well-being quality assurance.

**Maintain rental agreement** between the Host Home Provider and the person served. A copy will be provided to One Vision if One Vision is Representative Payee.

### **How are Host Home Providers paid?**

An assessment determines the reimbursement rate (Tier) the Host Home Provider receives for providing the service. One Vision retains an Administrative Fee of 15%. The HHP is paid monthly by One Vision. The monthly payment

the HHP receives from One Vision for providing services (minus the 15% Administrative Fee) is the HHP's wage.

### **What are the duties of a Host Home Provider?**

HHPs provide a safe living environment. Support, teaching, advocacy, and transportation will be provided by the HHP to the person served. HHPs may administer medications and treatments as prescribed. The HHP is an active team member, completes assessments and attends meetings. The HHP will follow skill development and behavior support plans as determined and implemented by the team.

Host Home Providers ensure other needs of the individual are met including but not limited to personal cares, recreation, spiritual, social involvement, and activities. Completion of daily and other documentation in the Electronic Health Record system is required.

The Host Home Provider and the individual is matched according to their likes and similar ideals. Matching occurs with supervised interactions followed by visits to the home where the individual will be living. Visits include time with other members of the household and at least one overnight visit. One Vision provides the required training for the HHP and is available for support as needed. If the HHP maintains employment, consideration will need to be made regarding meeting the needs of the individual while at work. The intent of this arrangement is meant to be long term for stability in the life of the individual.

### **How quickly can placement occur in my home?**

It is difficult to put an exact length of time in writing. It is based on a matching process that is dependent upon the preference of the person served and the Host Home Provider. There is never any guarantee of placement, however, if there is a potential match, that HHP will be sought.



To learn more about One Vision's Host Home Program or to apply, contact Heather Curtis, Lead Quality Auditor at 641.355.1248 or [HCurtis@OneVision.org](mailto:HCurtis@OneVision.org).